



**SCHEDULE V-A (As per MSR 2016)**

**\*Minimum essential non-teaching Staff required for the college**

| Sr.No   | Department   | Post  | Requirement | Available Staff | Deficiency |
|---------|--|---|-------------|-----------------|------------|
| 1       | Library  | Librarian   | One         | One             |            |
|         |  | Assistant Librarian                                     | One         | One             |            |
|         |  | Library Attendant or Peon                               | One         | One             |            |
| 2       | College Office   | Clerical staff for administrative and accounts services | Four        | Four            |            |
| 3       | Samhita and Siddhanta  | Attendant   | One         | One             |            |
| 4       | Rachana Sharir   | Laboratory Technician                                   | One         | One             |            |
|         |  | Museum Keeper   | One         | One             |            |
|         |  | Lifter  | One         | One             |            |
| 5       | Kriya Sharir   | Laboratory Technician                                   | One         | One             |            |
| 6       | Dravyaguna   | Laboratory Technician                                   | One         | One             |            |
|         |  | Museum Keeper   | One         | One             |            |
| 7       | Rasa Shastra   | Laboratory Technician                                   | One         | One             |            |
|         |  | Laboratory Assistant                                    | One         | One             |            |
| 8       | Roga Nidan<br>evam Vikriti<br>Vigyan                                 | Laboratory Technician                                   | Two         | One             |            |
| 9<br>10 | Swasthavritta<br>and Yoga &<br>Agad Tantra<br>evam Vidhi<br>Vaidyaka | Museum Keeper   | One         | One             |            |
|         |  | Attendant   | One         | One             |            |
| 11      | Prasuti Tantra<br>and Stri Roga                                      | Attendant   | Two         | Two             |            |
| 12      | Kayachikitsa   |   |             |                 |            |
| 13      | Shalya   |   |             |                 |            |
| 14      | Shalakya   |   |             |                 |            |
| 15      | Panchkarma   |   |             |                 |            |
| 16      | Kaumarbhritya<br>(Balroga)   |   |             |                 |            |
| 17      | Herbal Garden  | Gardener  | One         | One             |            |
|         |  | Multipurpose worker                                     | Two         | Two             |            |
| Total   |  |   | Twenty-five | Twenty<br>Four  |            |





**SCHEDULE V-B (As per MSR 2016)**

**\*Minimum essential non-teaching Staff required for the college**

**Minimum (Additional) Requirement for Post -graduate Institutions where Under-graduate course is in existence:**

| Sr.No   | Post                                     | Particulars | Available Staff | Deficiency |
|---|--|-------------|-----------------|------------|
| (i) In each of the department of Rachana Sharira, Kriya Sharira, Dravyaguna, Rasa Shastra evam Bhaishajya Kalpana, Roga Nidana evam Vikriti Vigyana and ShalyaTantra, the following non-teaching staff shall be required in addition to the under-graduate staff requirement: |  |             |                 |            |
| (i)   | Laboratory technician                    | 1 (one)     |                 |            |
| (ii)  | Laboratory assistant                     | 1 (one)     | Not Applicable  |            |
| (iii)   | Attendant or Peon or Multipurpose worker | 1 (one)     |                 |            |
| (ii) The Additional Ancillary staff like Biochemist, Pharmacologist, Bio Statistician, Microbiologist to be appointed and the Qualification shall be Post Graduate degree in the subject concerned or equivalent qualification from a recognised University.)                 |  |             |                 |            |
| (i)   | Biochemist                               | 1 (one)     |                 |            |
| (ii)  | Pharmacologist                           | 1 (one)     | Not Applicable  |            |
| (iii)   | Bio Statistician                         | 1 (one)     |                 |            |
| (iv)  | Microbiologist                           | 1 (one)     |                 |            |

**Minimum Essential Requirements of Non-Teaching Staff for Postgraduate departments in undergraduate college**

**(In addition to the non-teaching staff in undergraduate departments as per student intake capacity specified in MES-UG)**

| Serial number | Department   | Required Non-Teaching Staff   | Required Numbers | Available Staff | Deficiency |
|---------------|--|---|------------------|-----------------|------------|
| 01            | Department of In Integrative Health and Translational Research |   |                  |                 |            |
|               | (a) Central Research Laboratory                                | In-Charge (Faculty member of any department well-versed with laboratory and analytical equipment) | 1                |                 |            |
|               |  | Lab Technician (B.Sc. Chemistry or B.Sc. Botany)  | 1                |                 |            |



**SCHEDULE V-C (As per 1<sup>st</sup> May 2024)**

Minimum essential non-teaching Staff required for the college

| Serial number  | Category of staff  | Minimum of staff required (intake capacity wise) |     |     |     | Available Staff | Deficiency |
|--|--|--|-----|-----|-----|-----------------|------------|
|  |  | 60   | 100 | 150 | 200 |                 |            |
| <b>Information technology cell including digital library</b> |  |  |     |     |     |                 |            |
| 1.   | Information Technology Officer (Bachelor of Technology or Bachelor of Engineering in Computer Science or Master of Computer Application)   | 1  |     |     |     |                 |            |
| 2.   | Information Technology Assistant (Bachelor of Science in Computer Application or diploma in Computer Science)                              |  |     |     |     |                 |            |
|  | Wi-Fi campus   | 1  |     |     |     |                 |            |
|  | Non-Wi-Fi campus   | 1  |     |     |     |                 |            |
|  | Multi-tasking staff  | 1  |     |     |     |                 |            |
| <b>Administrative section</b>                                |  |  |     |     |     |                 |            |
| 3.   | Personal Assistant or Personal Secretary to Principal (graduation with secretarial training)   | 1  |     |     |     | 1               |            |
| 4.   | Office Superintendent (graduation with five years of administrative experience)  | 1  |     |     |     | 1               |            |
| 5.   | Clerical Staff (graduation with computer knowledge)  | 2  |     |     |     | 2               |            |
| 6.   | Accountants (Bachelor of Commerce or Master of Commerce with computer knowledge)   | 1  |     |     |     | 1               |            |
| 7.   | Multi-tasking staff  | 2  |     |     |     | 3               |            |
| <b>Central library</b>                                       |  |  |     |     |     |                 |            |
| 8.   | Librarian (Master of Library and Information Science or Bachelor of Library and Information Science with five years of Library experience) | 1  |     |     |     | 1               |            |
| 9.   | Assistant Librarian (Bachelor of Library and Information Science)  | 1  |     |     |     | 1               |            |
| 10.  | Library Attendant (minimum 10 <sup>th</sup> standard pass)   | 1  |     |     |     | 1               |            |
| 11.  | Multi-tasking staff  | 1  |     |     |     |                 |            |
| <b>Yogya - Clinical Skill or Simulation laboratory</b>       |  |  |     |     |     |                 |            |
| 12.  | In-charge (Bachelor of Ayurvedic Medicine and Surgery graduate with training or orientation on handling of mannequins and simulators)      | 1  |     |     |     |                 |            |
| 13.  | Clerk (graduation with computer knowledge)   | 1  |     |     |     |                 |            |
| 14.  | Multi-tasking staff  | 1  |     |     |     |                 |            |
| <b>Human resource development cell</b>                       |  |  |     |     |     |                 |            |
| 15.  | In-charge (Bachelor of Ayurvedic Medicine and Surgery with Master of Business Administration in Human Resource Management)                 | 1  |     |     |     |                 |            |
| 16.  | Clerk (graduation with computer knowledge)   | 1  |     |     |     |                 |            |
| 17.  | Multi-tasking staff  | 1  |     |     |     |                 |            |
| <b>Ayurveda Samhita Siddhant</b>                             |  |  |     |     |     |                 |            |
| 18.  | Clerk (graduate with computer  | 1  |     |     |     |                 |            |





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Rachana Sharira  
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|   |   |   |  |  |  |   |  |
|---|---|---|--|--|--|---|--|
| 21.   | Cadaver lifter  | 1 |  |  |  | 1 |  |
| 22.   | Attendant cum museum keeper   | 1 |  |  |  | 1 |  |
| 23.   | Multi-tasking staff   | 1 |  |  |  | 1 |  |
| Kriya Sharira   |   |   |  |  |  |   |  |
| 24.   | Lab Technician (diploma in Medical Laboratory Technology)                     | 1 |  |  |  | 1 |  |
| 25.   | Clerk (graduate with computer knowledge)                                      | 1 |  |  |  | 1 |  |
| 26.   | Lab Attendant (minimum 10 <sup>th</sup> Standard pass)                        | 1 |  |  |  | 1 |  |
| 27.   | Multi-tasking staff   | 1 |  |  |  | 1 |  |
| Dravyaguna including Herbal Garden                            |   |   |  |  |  |   |  |
| 28.   | Lab Technician (12 <sup>th</sup> Standard pass with biology)                  | 1 |  |  |  | 1 |  |
| 29.   | Clerk (Graduate with computer knowledge)                                      | 1 |  |  |  |   |  |
| 30.   | Lab Attendant (minimum 10 <sup>th</sup> standard)                             | 1 |  |  |  | 1 |  |
| 31.   | Museum and Herbarium Keeper   | 1 |  |  |  | 1 |  |
| 32.   | Gardener  | 1 |  |  |  | 1 |  |
| 33.   | Multi-tasking staff   | 1 |  |  |  | 1 |  |
| Rasashastra and Bhaishajyakalpana including teaching pharmacy |   |   |  |  |  |   |  |
| 34.   | Instructor (Bachelor of Ayurvedic Medicine and Surgery)                       | 1 |  |  |  |   |  |
| 35.   | Clerk (graduate with computer knowledge)                                      | 1 |  |  |  |   |  |
| 36.   | Lab Attendant cum Museum Keeper (Minimum 10 <sup>th</sup> standard pass)      | 1 |  |  |  | 1 |  |
| 37.   | Multi-tasking staff   | 1 |  |  |  | 1 |  |
| Quality Control Laboratory                                    |   |   |  |  |  |   |  |
| 38.   | Analytical Chemist (Bachelor of Pharmacy or Bachelor of Pharmacy in Ayurveda) | 1 |  |  |  | 1 |  |
| 39.   | Clerk (graduate with computer knowledge)                                      | 1 |  |  |  | 1 |  |
| 40.   | Pharmacognosist   | 1 |  |  |  | 1 |  |
| 41.   | Lab Attendant (Minimum 10 <sup>th</sup> standard pass)                        | 1 |  |  |  | 1 |  |
| 42.   | Multi-tasking staff   | 1 |  |  |  | 1 |  |
| Roga Nidana and Vikriti Vijnana                               |   |   |  |  |  |   |  |
| 43.   | Lab Technician Diploma in Medical Laboratory Technology (DMLT)                | 1 |  |  |  | 1 |  |
| 44.   | Clerk (Graduate with computer knowledge)                                      | 1 |  |  |  |   |  |
| 45.   | Lab Attendant cum Museum Keeper (Minimum 10 <sup>th</sup> standard)           | 1 |  |  |  | 1 |  |
| 46.   | Multi-tasking staff   | 1 |  |  |  | 1 |  |
| Agada Tantra  |   |   |  |  |  |   |  |
| 47.   | Lab Technician (12 <sup>th</sup> standard passed with Chemistry)              | 1 |  |  |  | 1 |  |
| 48.   | Clerk (graduate with computer knowledge)                                      | 1 |  |  |  | 1 |  |
| 49.   | Lab Attendant cum Museum keeper   | 1 |  |  |  | 1 |  |
| 50.   | Multi-tasking staff   | 1 |  |  |  | 1 |  |
| Swasthavritta and Yoga  |   |   |  |  |  |   |  |
| 51.   | Lab Technician (12 <sup>th</sup> standard passed with science)                | 1 |  |  |  | 1 |  |
| 52.   | Clerk (Graduate with computer knowledge)                                      | 1 |  |  |  | 1 |  |
| 53.   | Lab Attendant cum Museum Keeper (minimum 10 <sup>th</sup> standard passed)    | 1 |  |  |  | 1 |  |





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|  |  |   |  |  |  |   |  |
|--|--|---|--|--|--|---|--|
| 55.  | Multi-tasking staff  | 1 |  |  |  | 1 |  |
| Kayachikitsa                                       |  |   |  |  |  |   |  |
| 56.  | Clerk (graduate with computer knowledge)   | 1 |  |  |  | 1 |  |
| 57.  | Multi-tasking staff  | 1 |  |  |  | 1 |  |
| Panchakarma  |  |   |  |  |  |   |  |
| 58.  | Clerk (graduate with computer knowledge)   | 1 |  |  |  | 1 |  |
| 59.  | Multi-tasking staff  | 1 |  |  |  | 1 |  |
| Shalya Tantra                                      |  |   |  |  |  |   |  |
| 60.  | Clerk (graduate with computer knowledge)   | 1 |  |  |  | 1 |  |
| 61.  | Multi-tasking staff  | 1 |  |  |  | 1 |  |
| Shalakyta Tantra                                   |  |   |  |  |  |   |  |
| 62.  | Clerk (graduate with computer knowledge)   | 1 |  |  |  | 1 |  |
| 63.  | Multi-tasking staff  | 1 |  |  |  | 1 |  |
| Prasuti and Streeroga                              |  |   |  |  |  |   |  |
| 64.  | Clerk (graduate with computer knowledge)   | 1 |  |  |  | 1 |  |
| 65.  | Multi-tasking staff  | 1 |  |  |  | 1 |  |
| Kaumarabhritya                                     |  |   |  |  |  |   |  |
| 66.  | Clerk (graduate with computer knowledge)   | 1 |  |  |  | 1 |  |
| 67.  | Multi-tasking staff  | 1 |  |  |  | 1 |  |
| Internal Quality Assurance Cell                    |  |   |  |  |  |   |  |
| 68.  | Coordinator: Graduation with MBA in Quality Management or trained for quality management | 1 |  |  |  | 1 |  |
| 69.  | Clerk (graduate with computer knowledge)   | 1 |  |  |  | 1 |  |
| 70.  | Multi-tasking staff  | 1 |  |  |  | 1 |  |
| Co and extra-Curricular activities                 |  |   |  |  |  |   |  |
| 71.  | Physical Education Instructor (minimum Bachelor in Physical Education)                   | 1 |  |  |  | 1 |  |
| 72.  | Multi-tasking staff  | 1 |  |  |  | 1 |  |
| Student support career guidance and placement cell |  |   |  |  |  |   |  |
| 73.  | Councilor for counselling (part time)  | 1 |  |  |  | 1 |  |
| Central Workshop or Maintenance cell               |  |   |  |  |  |   |  |
| 74.  | Site Engineer (Bachelor of Engineering or Bachelor of Technology preferably in civil)    | 1 |  |  |  | 1 |  |
| 75.  | Electrician  | 1 |  |  |  | 1 |  |
| 76.  | Plumber  | 1 |  |  |  | 1 |  |
| 77.  | Carpenter  | 1 |  |  |  | 1 |  |
| 78.  | Multi-tasking staff  | 1 |  |  |  | 1 |  |
| Store (College)                                    |  |   |  |  |  |   |  |
| 79.  | Clerk (graduate with computer knowledge)   | 1 |  |  |  | 1 |  |
| 80.  | Multi-tasking staff  | 1 |  |  |  | 1 |  |

Note: Services of electrician, plumber, gardener, attendant or peon, maintenance staff, Multi-tasking staff and the like may be obtained by outsourcing.

